

Vine House Surgery Patient Participation Group

PPG Meeting Minutes - 3rd July 2025

Present

Sasha Macintosh - Vine Street Surgery (Chair)
Helen Graves-Vine Street surgery (Minutes)
Sylvia Masters-West – Patient
Dave Light – Patient
Jenni Cussell – Patient
Jo Kelly – Social prescriber
Tony Charles – Patient

Apologies

Liz Woolley
Helen Ambrose
Maureen Ryland
Christine Widdowson
Chris and Eric Woolley
Juanita Scott
Kevin Jones

Previous Actions

- | | |
|---|------------------|
| • Feedback forms | Completed |
| • Social prescriber to attend PPG meeting. | Completed |
| • Removal of the television in the waiting room | Completed |
| • A collection box for raffle prizes in the surgery | Ongoing |

Agenda

A new higher toilet has been fitted in the patient toilet following a previous PPG meeting where it was raised that the toilet was too low. The stairs and landing are due to be decorated in the next few months.

The television has been removed from the wall in the reception area as it is now obsolete. Noticeboards will replace the television with information for patients.

Jo Kelly is Vine streets social prescriber she has left some leaflets for patients to read, a laminated copy will be placed on the noticeboards. Patients can self-refer or ask your health care professional to do this for you. Jo has agreed to attend the next practice meeting to introduce herself and update staff at the practice about her role.

The Vine house Website and Facebook page is to be updated following successful recruitment for a media expert, information about health and wellbeing events will be updated regularly.

Feedback forms have been designed, today our members were asked to review and feedback to HG and SM, all members were happy with the questions and layout. The forms will be placed in the surgery from next week for patients to complete, all agreed that the forms should be left out for four weeks. Results will be discussed with PPG members at the next meeting.

PPG members felt it would be helpful for an information sheet on blood pressures to be displayed on the notice board.

Plan to discuss at the next meeting nomination of a chairperson and secretary for the group.

Next PPG Meeting

Thursday 2nd October 2025
14.00pm

The Bhive Community Hub, Finkin Street, Grantham