

Vine House Surgery Patient Participation Group  
**Meeting Minutes Thursday 9<sup>th</sup> January 2025**

**Present**

Sasha McIntosh-Vine Street Surgery (Chair)  
Helen Graves – Vine Street Surgery (minute taker)  
Liz Woolley – Patient  
Helen Ambrose – Patient  
Juanita Scott – patient  
Andy Cox – Patient  
Jenni Cussell- Patient  
Tony Charles - Patient

**Apologies**

Eric Woolley  
Chris Woolley  
Kevin Jones

**Previous Actions**

- Feedback forms are ongoing.
- All new Notice Boards have been fitted.

## Agenda

Helen Ambrose updated that the link to access the test results on the vine street website is still advising that you call the surgery, we did raise this at the last staff meeting and will do so again at the next planned meeting.

Sasha updated that the surgery is in the process of finding a staff member to start a Facebook page so that all updates and notifications can be uploaded to it.

Helen Ambrose and Andy Cox would like the PPG notice board to match the others. Helen Graves will be happy to make the signage for the board. Helen Ambrose and Andy Cox will try to promote new members to the PPG using the board and has asked if the original PPG terms of guidance can be forwarded to support with the recruitment.

The group decided that the surgery wellbeing walks will restart the end of March beginning of April, a date will be decided at the next meeting and posters will be put up in the surgery to promote the restart.

Posters of upcoming health promotions which are to be put in the windows of the surgery need to be eye catching and in colour.

Sasha update that the boundaries have now been reduced and that the surgery registration numbers remain stable at present. This continues to be reviewed.

Jenni Cussell has asked if well woman checks can be given to ladies over the age of 70. Sasha advised that the health authority determine the eligibility criteria for all health checks and the surgery invites patient's to book these in on an ongoing basis.

Helen Graves updated that at Christmas we had a kind donation from a patient, we used the money to buy gifts for ten of our vulnerable and lonely patients, the gifts were delivered by care coordinators Helen and Liz and were gratefully received by all the patients. Helen advised she would like to do something like this again next year as it was such a thoughtful thing to do, the

PPG will hold raffles throughout the year to raise funds for future gifts.

Helen and Andy will request raffle prizes via the PPG noticeboard.

No other matters were raised at the meeting.

### **NEXT PPG MEETING**

**Date:** Thursday 3<sup>rd</sup> April

**Time:** 2pm

**Place:** The Bhive community Hub, Finkin Street Grantham